

Minutes Of Meeting (09/08/2021)

The third meeting of the academic session 2021-22 held on 09/08/2021 at 3.00pm in the principal room with the following members .

- (1) Chairman Of The IQAC – Principal
- (2) Co-Ordinator Of The IQAC – Sri P.K. Tripathy, HOD, Electrical Engg
- (3) Member Of IQAC
 - (a) Sri M.K. Pradhan – Asst Prof, Dept Of Electrical Engg
 - (b) Sri B.K. Giri – Dept Of Mechanical Engg
 - (c) Sri Biswajit Panda – Asst Prof, Dept Of CSE
 - (d) Sri Sumanta Das – Asst Prof, Dept Of BSH
 - (e) Sri B. Champatiray – (Special Invitee) – HOD, Dept Of Mech Engg
- (4) Management Representatives
 - Sri B.D. Mohapatra (Administrative Officer, BTES, Balasore)

The following points were discussed and resolved...

- (a) It was informed by the IQAC coordinators to all the members that lesson plan submitted by faculty members are as per norms and in the first reviews by the principal the course coverage was as per lesson plan.
- (b) It has been verified by the establishment section that no faculty members have applied unnecessary leaves during this period.
- (c) It has been verified that all faculty members have given one assignment after completion of 1st module of their course.
- (d) Today it is resolved that on-line feedback will be collected directly from the students on 22/11/2021 & accordingly feedback incharge will be informed.
- (e) It is found that some students are not coming to college regularly. So all the proctors are advised to take necessary step by despatching letter to all the absentees.
- (f) It is decided to conduct 1st internal examination before Durgapuja vacation & accordingly examination I/C will be intimated to proceed as per the procedure.
- (g) It was unanimously appreciated by all the members present in the meeting that the following departments have conducted/taken steps for the conduction of workshop/seminar.

(1) Dept of Mechanical Engg :

Invited talk on "Robotics in Education Through Project Based Learning" on 18.08.2021.

Dr. Kalicharan Rath, Associate Professor, GIET

E-Mail : krath@giet.edu

(2) Dept of Electrical Engg :

Invitation for an invited talk on a "Evolutionary Algorithm and its Application to Training Deep Neural Network" on 24.07.2021

Dr. Sibarama Panigrahi, Asst. Prof. Sambalpur University
E-Mail : panigrahi.sibarama@gmail.com

(3) Dept of CSE/Civil/Mech/EE/EEE :

➤ One day webinar on "Skill Building and Career Reading" on 26.07.2021

Manjunath Kempar, Senior Digital Marketing Executive, Tech Mahindra
Ph No - 7259339361
E - Mail : manju.kempar@gmail.com

➤ Online national workshop on "Teaching & Learning with ICT Tools" on 03.07.2020.

Shikhanmehani, Asst. Prof. PGDAV College
University of Delhi.
E - Mail : Shikha.mehani@pgdav.du.ac.in
Ph no - 9911108733

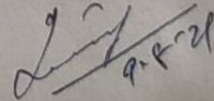
➤ One day webinar on "Introduction to IT Infrastructure & Cloud Computing" on 10.07.2021.

Abhisek Das, Automation Engineer
Mind Free Ltd.
E - Mail : adash92mechanic@gmail.com
Ph No - 0887070231

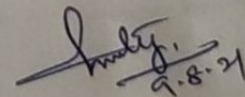
The meeting ended with thanks to chairman and all the members .

Signature Of Members :-

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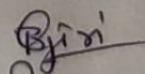
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B. Champatiray

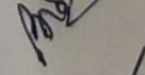
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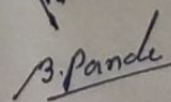
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B. Pandey

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