

# SRINIX COLLEGE OF ENGINEERING, BALASORE

Date: 26.04.2022

## Minutes of Academic Committee meeting:

The meeting of the Academic committee for the session 2021-22 held on 26.04.2022 at 3.30PM in the principal's room. The following members were present:

1. Sri B C Ray – Coordinator IQAC *B. Chandraiah 26.4.22*
2. Sri P K Tripathy - HOD Electrical Engg *Prady 26.04.22*
3. Sri S K Giri – HOD CSE *SKG 26.4.22*
4. Sri H Satapathy – HOD Civil Engg *HOM 26/4/22*
5. Mrs A S Das – Head Admission Section *Amal*
6. Sri M R Sahoo – Head Examination Section *Manas Rajan Sahoo 26.4.22*
7. Sri A K Sahoo – Librarian *AKS 26.4.22*
8. Sk Sabir Mohammad – Placement I/C *Sabir 26.4.22*
9. Sri B Das Mohapatra – CC, BTES, Balasore *MDM 26.4.22*

## Minutes of Discussion:

The principal welcomes all the members of the committee and the following points were discussed and resolutions were adopted after a thorough discussion.

1. Conduct of extra class: The Coordinator IQAC informed that 1<sup>st</sup> & 3<sup>rd</sup> semester students are waiting for the examinations and University has not yet given the schedule. Some extra classes may be conducted for them to keep in touch with the subjects.  
**Action taken:** It was resolved that 1<sup>st</sup> & 3<sup>rd</sup> semester extra revision class to be conducted from 28.04.22 to till 06.05.22 as per new time table and in online mode due to excess heat wave and Government circular not to conduct physical classes in the institute.
2. Examination schedule: The Head examination section informed the members that BPUT has reschedule the 5<sup>th</sup> semester examinations in the 3<sup>rd</sup> week of May and hence students may be allowed for self preparation & online registration for the 5<sup>th</sup> semester has already been completed.  
**Action taken:** It was resolved that the students will be allowed to utilize their time for self preparation for the examinations. It was further decided to conduct one more practice test for 1<sup>st</sup> & 3<sup>rd</sup> Semester students from 12nd week of May and in offline mode.
3. Progress of NAAC & NBA work: It was informed by the IQAC Coordinator that it has been decided by the management to do the registration on 27.4.22 and all the documents for SSR is ready to upload in the NAAC web side.

*Prady*  
26.4.22