

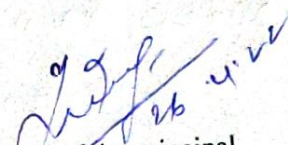
It was informed by all the HODs of respective departments that 60% of the documentation work for NBA has already been completed and the rest pending work is expected to be completed within next 10-days.

Action taken: It was decided to keep the department ready for inspection. Any repair or decorative work if pending must be completed within 2-weeks.

Skill development training and placement activities: The placement I/C informed the members that 3rd semester skill development class is continuing regularly and 3- companies' online interview for placement has already completed and results are awaited. Around 150 students have taken letters for summer internship at different organizations.

Action taken: It was decided to stop offline skill development class until further order due to prevailing heat wave. It was suggested by the members to try for more number of companies for placement of the students.

The meeting ended with thanks to the chair.


Signature of the principal