

# SRINIX COLLEGE OF ENGINEERING, BALASORE

## NOTICE

No: 455/SCE/2021

Date: 21.06.21

It is herewith informed to all the members of the Academic committee that the first meeting of the committee will be held on 22.06.21 at 3.00PM in the principal's chamber to discuss about the commencement of academic session and other related matters. All the members are requested to attend the meeting as per schedule.

1. Sri P K Tripathy - Coordinator IQAC *[Signature]* 21.6.21
2. Sri B C Ray - HOD Mech Engg *[Signature]* 21.6.21
3. Sri S K Giri - HOD CSE *[Signature]* 21.6.21
4. Sri H Satapathy - HOD Civil Engg *[Signature]* 21.6.21
5. Mrs A S Das - Head Admission Section
6. Sri M R Sahoo - Head Examination Section *[Signature]* Manas Rajan Sahoo
7. Sri A K Sahoo - Librarian *[Signature]* 21.6.21
8. Sri B Das Mohapatra - Administrative Officer, BTES, Balasore *[Signature]* 21.6.21

### **Agenda of the meeting:**

1. Workload distribution
2. Preparation of academic calendar
3. Choice of electives
4. Online & offline modalities of class
5. Preparation of time table
6. Any other matter with the permission of the chair

*[Signature]*  
Principal, 21.6.21

SCE, Balasore

Memo No: 456/SCE/21

Copy to: President, BTES, BLS, for information

Date: 21.6.21

*[Signature]*  
Principal, 21.6.21

SCE, Balasore