

SRINIX COLLEGE OIF ENGINEERING, BALASORE

Minutes of Academic Committee meeting:

Date: 10.11.2021

The meeting of the Academic committee for the session 2021-22 held on 10.11.2021 at 3.00PM in the principal's room. The following members were present:

1. Principal – Head of the Academic Committee
 2. Sri P K Tripathy - Coordinator IQAC
 3. Sri B C Ray – HOD Mech Engg & Proctor incharge
 4. Sri S K Giri – HOD CSE
 5. Sri H Satapathy – HOD Civil Engg
 6. Mrs A S Das – Head Admission Section
 7. Sri M R Sahoo – Head Examination Section
 8. Sri A K Sahoo – Librarian
 9. S K Sabir Mohammad – placement I/C
 10. Sri B Das Mohapatra – Administrative Officer, BTES, Balasore
- Handwritten signatures and dates:*
- Next to item 2: *10.11.21*
- Next to item 3: *P. C. Ray 10.11.21*
- Next to item 4: *10.11.21*
- Next to item 5: *10.11.21*
- Next to item 7: *Manas Rajan Sahoo*
- Next to item 8: *10.11.21*
- Next to item 9: *10.11.21*
- Next to item 10: *10.11.21*

Minutes of Discussion:

The principal welcomes all the members of the committee and the following points were discussed and resolutions were adopted after a thorough discussion.

1. Principal informed the members that feedback was taken from the students in online mode and after analysis it was found that everybody scored above 70% and the highest one is 96.4%. Some students expressed their problem related to clarity of audio and visual in online mode of teaching.
Action taken: It was decided to inform the students that any students having internet problem can come to the college for physical classes as per Covid-19 guidelines.
2. Attendance position of the students in every semester was put up by the attendance in charge Sri B C Ray: it was found that some students are not attending all the classes.
Action taken: It was decided to inform them through notice that if attendance will be less than 70%, then heavy amount of fine will be imposed for the conduct of extra class for them and then only they will be allowed to appear for the end semester examinations.
3. The IQAC coordinator informed the members that the course completion status of the faculty members is as per the lesson plan except in three subjects.
Action taken: All the three teachers were called and informed by the principal to take extra classes in the afternoon session and complete the (backlog) syllabus within 10-days.
4. It was decided to conduct online class test in the first week of December 21.
5. Placement in charge expressed his happiness that our students are performing very well in the campus interview. The skill development training in Reasoning, Aptitude, English and GK by Mahendra group and the soft skill training by the college trainer has become fruit full. Everybody expressed their satisfaction and opined that the training should be continued for other batches also.

The meeting ended with thanks to the chair.

Signature of the principal